



FCCLA Planning Process Summary Page Template



(This template may be modified, but all headings must be used in the correct order. The FCCLA logo, STAR Events logo, and Planning Process graphics are encouraged but not required.)

IDENTIFY CONCERNS



We need to create a modern and professional website to improve the function of our FCCLA chapter. Also, to tell potential members about our FCCLA and FACS groups; hopefully this will encourage them to join our organization.

SET A GOAL



We want to create an informational website that can keep our members/parents up to date with everything FCCLA. This will be a modern way to coordinate with everything that is happening in our FCCLA chapter.

FORM A PLAN (WHO, WHAT, WHEN, WHERE, HOW, COST, RESOURCES, AND EVALUATION)



My partner and I will work with our chapter, along with our families to get the information that we will need to plan/create our website. First we will carefully plan the layout of our website. Then, we will put the information and plans that we made into creating the rough draft of our website. Next, we will finish off the designs and details to plan them accordingly. To wrap this up we will finish off the website and check everything, then turn it in.

ACT



To start off, we talked to Julie Green, Becca's mom and informatics professor at Virginia Tech. She helped us find the website service we could use. Afterwards, we decided to use Weebly, Julie gave us some pointers and showed us the basics on how to use Weebly. We also got some tips from our sisters, Abbi Green and Grier Whitely; who have had some experience in FCCLA. After making some sample websites and experimenting with the tools, we started creating the base of the website.

This eventually led to us building up the information needed to fill our websites pages. We then continued on to compiling pictures of our chapter events and meetings. We also went through to creative commons planning process. We added additional information spanning from social media platforms to fabulous FCCLA members. All of these components resulted in a functional, informative, and modernised chapter website. We then took our project to our adviser, Jennifer Stroop; she helped us turn in and publish our site.

FOLLOW UP



Together we will continue adding to the website as long as we can. We will unfortunately have to stop when both of us reach high school and continue on with other duties. Even though we will be moving on we will continue our dedicated FCCLA careers.